



Request for Inactive Membership

The Inactive program offers the member the option of putting their membership on hold provided that all following terms are met.

- 1) For your protection, no processing or change in billing will occur until a written **“Request for Inactive Membership”** with the member’s signature is received. The request may not be taken verbally, by phone or e-mail.
- 2) The Request for Inactive status must be received by the Accounting Department by the 15th of the month preceding the month that you wish to be on Inactive status.
- 3) A Membership may be on Inactive status a minimum of one calendar month and a maximum of three calendar months per calendar year. No partial months allowed.
- 4) Inactive may not be done retroactively. No refunds given for membership. The membership dues will automatically reactive on the first of the month following the Inactive period at the current rate for your membership type.
- 5) You may not use the club while on Inactive status. In the event that you check in while on Inactive, your account will be billed for dues for that entire month. You may not use guest passes while on Inactive.
- 6) If your request to be on Inactive is made during your first 12 months of membership and you have committed to paying dues for 12 months, your 12 months commitment date will be extended by the number of months that you are Inactive.
- 7) Please turn in form to the front desk or mail to:

CRC Accounting Department at **1629 Manzanita Ave. Chico Ca 95926. (530) 895-1881**

I _____, request to place my CRC&R membership on Inactive status
From the first day of _____ (calendar month). To the last day of _____.

I understand that my dues will reactive on the first of the month following the Inactive period.

Signature

Contact Number

Date

Employee _____
